

**WORK SESSION:** The SFCC Board of Trustees will meet at 5:00 p.m. in the Hopkins Board Room, prior to the General Session, to discuss the FY25 Budget.

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: May 23, 2024

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

**1. CALL TO ORDER (Board Pres. Wood)**

**2. APPROVAL OF THE AGENDA**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**3. CITIZENS COMMENTS (Recording Secretary Oesterle)**

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04) Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

**4. INTRODUCTION OF NEW EMPLOYEES**

Office of Finance and Administration – VP Keith Acuff

- *Gavin Doyal, Custodian*
- *George Albers, Maintenance Technician*

Office of Student Services – Dean Dr. Autumn Whitehead

- *Miranda Miller, Admissions Advisor*

Technical Programs and Workforce Development – Dean Michael Leonard

- *Mary Kaiser, Executive Assistant, Technical Education & Workforce Innovation*
- *Marilyn Howard, AEL Lead Instructor*

**5. APPROVAL OF MINUTES FOR THE APRIL 25, 2024, BOARD MEETING AS PUBLISHED**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**6. WARRANT #10, APRIL 2024 (VP Acuff)**

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #10, are hereby approved and ratified as the acts of the Board of Trustees.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**7. INSTITUTIONAL REPORTS**

- Leadership Academy (Leadership Academy Class of 2024)
- TRiO Presentation (Kurtis Griess)
- Behavioral Health Support Program/Active Minds (Deanna Barklage)
- CESS Results (Darci McFail)

**8. FACULTY WORK DAYS APPROVAL (VP Murders)**

It is recommended that the Board of Trustees approve the faculty start dates for the fall and spring terms for AY 24-25.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**9. DONATION OF SURPLUS PROPERTY (VP Acuff)**

It is recommended that the Board of Trustees approve the donation of State Fair Community College personal property that has been determined to no longer be needed by the College and is thus deemed surplus property. The items to be donated are twelve (12) bunks beds previously used for student housing. The property will be donated to the Sedalia/Pettis County United Way.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**10. RESIDENCE HALL BUILDING PAD REMEDIATION (VP Acuff)**

It is recommended that the Board of Trustees approve the Change Order 05 in the amount of \$22,098.00 from Professional Contractors and Engineers to remove an additional 14” of unsuitable soil under the building pad area of the Residence Hall. Funding is Residence Hall construction funds.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**11. DISPLAY UPDATE – THOMPSON CONFERENCE CENTER (VP Acuff)**

It is recommended that the Board of Trustees accept the bid in the amount of \$76,096.00 from Schiller’s Audio Visual of Sedalia, MO for the purchase and installation of two (2) Newline Direct View 150” LED display panels in the Thompson Conference Center. Funding is the J. Higdon Potter Foundation.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**12. CAMPUS-WIDE DIGITAL SIGNAGE – SOFTWARE (VP Acuff)**

It is recommended that the Board of Trustees accept the bid in the amount of \$10,095.00 from Schiller’s Audio Visual of Sedalia, MO., for the 5-year subscription and licensing agreement for the Newline VCS digital signage system. Funding is the J. Higdon Potter Foundation.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**13. CAMPUS-WIDE DIGITAL SIGNAGE – OHWIC (VP Acuff)**

It is recommended that the Board of Trustees accept the bid in the amount of \$17,735.00 from Schiller’s Audio and Visual Services, of Sedalia, MO for the purchase and installation of four (4), 85” digital signage panels in the OHWIC building. Funding is the J. Higdon Potter Foundation.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**14. CAMPUS-WIDE DIGITAL SIGNAGE – SEDALIA & EXTENDED CAMPUSES (VP Acuff)**

It is recommended that the Board of Trustees accept the bid in the amount of \$22,900.00 from Schiller’s Audio and Visual Services, of Sedalia, MO for the purchase and installation of ten (10), 75” digital signage panels throughout the Sedalia and extended campus locations. Funding is the J. Higdon Potter Foundation.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**15. AGRICULTURE PROGRAM INSTRUCTIONAL EQUIPMENT (VP Acuff)**

It is recommended that the Board of Trustees accept the following bids for Agriculture Instructional Equipment as shown in the Table below. This equipment will be utilized in the Agriculture program as part of its Farm Operations curriculum. Bids were awarded to the lowest and best bidder based upon initial cost, installation costs, warranties and maintenance/repair costs. Any item in the Table below may be removed and taken up as a separate purchase if so requested by any member of the Board. Otherwise, all purchases will be voted on with one (1) motion. Funding for each purchase is the State of Missouri MoExcels IV grant.

QT Y	Item Bid	Item Selected	Vendor	Vendor Location	Total Price Bid	# of Bids
2	Agriculture Chemical & seed Application Drones	AGRAST50RTF DJI AGRAS T50	Technology International	Lake Mary, FL	\$55,800.00	5
1	Grain Cart	Brent 578	Ag-Power, Inc.	Sedalia, MO	\$36,798.78	2
1	No-Till Drill	2300	Crown Power & Equipment	La Monte, MO	\$50,000.00	3
1	Mower Conditioner	Kubota DMC8028R	Crown Power & Equipment	La Monte, MO	\$24,000.00	2
1	In Line Bale Trailer	Maxwell 32’	Maxwell Trailers	Columbia MO	\$6,670.00	1
1	Livestock Trailer	Maxwell Brushpopper	Maxwell Trailers	Columbia MO	\$12,449.00	2

Motion\_\_\_\_\_ Second\_\_\_\_\_

**16. AUTOMOTIVE PROGRAM INSTRUCTIONAL EQUIPMENT (VP Acuff)**

It is recommended that the Board of Trustees accept the following bids for Automotive Instructional Equipment as shown in the Table below. This equipment will be utilized in the CAATT. Bids were awarded to the lowest and best bidder based upon initial cost, installation costs, warranties and maintenance/repair costs. Preference was given to products meeting the Domestic Products Procurement Act (Buy American). Any item in the Table below may be removed and taken up as a separate purchase if so requested by any member of the Board. Otherwise, all purchases will be voted on with one (1) motion. Funding for each purchase is the State of Missouri MoExcels IV grant.

QTY	Item Bid	Item Selected	Vendor	Vendor Location	Total Price Bid	# of Bids
1	Engine Mechanical Diagnosis Trainer	EM-141S-TY01_053234	Consulab Edutech Inc	Quebec Canada	\$29,175.00	1
16	Ohm's Law & DC Circuits Trainer	CL-1919-12_053327	Consulab Edutech Inc	Quebec Canada	\$49,120.00	1
1	Cutaway Transmission	EC-1106-01_052742	Consulab Edutech Inc	Quebec Canada	\$26,050.00	1
1	Engine Trainer	EM-140S-GM06A_053338	Consulab Edutech Inc	Quebec Canada	\$46,229.00	1
1	SRS Restraints & Air Bag Diagnostics Trainer	EM-300-07_053234	Consulab Edutech Inc	Quebec Canada	\$26,934.00	1
1	Leverless Tire Changer	Wheel Lift-3550 T6000	Snap-on Industrial	Crystal Lake, IL	\$17,892.99	3
1	3D Automotive Alignment System	V3300 Certification Kit	Snap-on Industrial	Crystal Lake, IL	\$29,499.31	2
8	2 Post Surface Mounted Lifts	SPOA10N20M0B L Rotary 2 Post Lift	Myers Brothers	Kansas City, MO	\$56,000.00	4
1	4 Post Surface Mounted Open Front Lift	ARO14N202Y Rotary 4 Post Alignment Lift	Myers Brothers	Kansas City, MO	\$28,536.00	4
1	Scissor Alignment Lift	XA14N0110	Myers Brothers	Kansas City, MO	\$34,230.00	5

Motion \_\_\_\_\_ Second \_\_\_\_\_

**17. PRESIDENT'S REPORT (Pres. Bates)**

- Calendar Review

**18. FINANCIAL REPORT (VP Acuff)**

- Monthly Financial Report

**19. MAY "BOARD REPORTING" PURCHASES – Informational Purposes Only**

During the month of April 2024, the following purchases between \$10,000 and \$25,000 were made:

Holem Excavating      Brush Removal – Farm      \$12,500

**20. BOARD DISCUSSION**

**21. NEXT MEETINGS**

The next Board of Trustees General Session meeting will be held on Thursday, June 27, 2024, at 5:30 p.m. in the Hopkins Board Room.

**22. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on May 23, 2024, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)
- b. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2)

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call:

Amie Breshears \_\_\_\_\_ Tim Carr \_\_\_\_\_  
 Justin Hubbs \_\_\_\_\_ Jeff Page \_\_\_\_\_  
 Richard Parker \_\_\_\_\_ Patricia Wood \_\_\_\_\_

**23. GENERAL SESSION MEETING ADJOURNED**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Mission** *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

**Vision** *State Fair Community College will be the communities’ preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*