

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES FOR SEPTEMBER 26, 2024

WORK SESSION

The SFCC Board of Trustees met at 4:45 p.m. at the CAATT Building to tour the construction site.

GENERAL SESSION

The Board of Trustees of State Fair Community College met in General Session at 5:30 p.m., Thursday, September 26, 2024, in the Hopkins Board Room. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

ATTENDANCE

Keith Acuff, Dr. Cara Barth-Fagan, Dr. Brent Bates, Danielle Beumer, Dr. Amie Breshears, Allison Brosch, Tim Carr, Amanda Drake, Mark Haverly, Brad Henderson, Justin Hubbs, Elizabeth Keehart-Bertani, Jeff Kowalski, Michael Leonard, Darci McFail, Dr. Michael Murders, Lisa Oesterle, Jeff Page, Richard Parker, Molly Prichard, Eric Rehmer, Judi Reine, Scott Simoneaux, Mary Treuner, Dr. Autumn Whitehead, Patty Wood

APPROVAL OF THE AGENDA

Mr. Hubbs moved that the Board of Trustees approve the agenda. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

CITIZENS COMMENTS

Mrs. Oesterle reported that we did not receive any Citizen Comment requests.

INTRODUCTION OF NEW EMPLOYEES

There were no new employees to be introduced at this meeting.

APPROVAL OF MINUTES FOR THE AUGUST 22, 2024, BOARD MEETING AS PUBLISHED

Mr. Carr moved that the Board of Trustees approve the minutes for the August 22, 2024, Board meeting as published. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

WARRANT #2, AUGUST 2024

Mr. Hubbs moved that the Board of Trustees approve Warrant #2, for August 2024. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

STUDENT GOVERNMENT REPORT

- Dr. Bates introduced new SGA President Jeff Kowalski and Molly Prichard, Agriculture Club President, who reported the following Ag Club events:
 - Ag club is very active in the communities, and meets Wednesdays at noon (please stop by).
 - Mums are still for sale. She commended Kim Rimel for all that she has done to get that organized.
 - The Agriculture Club has volunteered with many events such as the Back to School bash, the Missouri River Valley steam engine Association
 - Did two recruitments in California, MO, and with the Tech Expo on SFCC campus. It was a huge success! They will have a group going to Butler, MO.
 - They are working on trapshoots, helping score and volunteering.
 - October 19 - Haunted hayride; theme is Children of the Corn.
 - December 5 – Jingle on Green
 - December - MPB Bull riding event at the Mathewson and the Sedalia Christmas Parade.
 - Spring Semester – Work ag expo in Mathewson, will represent at homecoming for game and homecoming court, tractor cruise with meal sponsored by Cattlemen Association
 - AgForward meetings coming up – Oct. 22 (land prices) Nov. 19 (estate planning) Reach out to the Agriculture Dept. if you would like to attend.
 - Farm update – fall calves will be coming soon. Hauled in a bunch of hay for the winter. Soils class has been drawing samples to send to Mizzou for testing.
 - Went to PAS Leadership conference in Jeff. City. State PAS conference will be at Crowder and National PAS will be in Sheridan, WY.
 - On second-year of having a collegiate farm bureau team; did a training day with the Farm Bureau two weeks ago to help set goals.
 - October 7 - Legislative proposal; four of them going to Jeff. City to talk about landfills and zones.
 - Fill the Ford - will have truck to fill the truck again this year.
 - February 24 - Legislative Day; going to Jeff. City to speak to legislators about farm issues.
 - Scholarship opportunities have been successful.
 - Working with MO State Fair.
 - October 10 - Soup and Chili cookoff in Potter Ewing – Cornhole tournament and pumpkin painting. Let Molly know if you want to enter the chili contest.
- Mr. Kowalski reported he is a CIS student and recently traveled to Florida for SGA training.

INSTITUTIONAL REPORTS

- Foundation Institutional Report

Executive Director of the State Fair Community College Foundation Mary Treuner reported on the Foundations activities.

To show the growth and generosity we have experienced she compared the FY14 Total assets of \$13,235,000 to the FY24 Total assets of \$34,544,000. We are one of the top foundations in MO. We live in a very giving community, but it comes from years of building relationships.

Ms. Treuner spoke of how scholarships are awarded and pointed out that in Athletics that the Booster Club golf tournament goes directly to athletics. She thanked Jennifer Hubbs in Financial Aid for doing a fantastic job keeping scholarships in line with a new process that she initiated.

Capital Campaign update: CAATT campaign is really gaining speed, so we are optimistic on the fundraising now that the building is being seen. We have been giving many tours to

community leaders, etc.

Dr. Bates complimented Mary and the foundation team for all their work.

- Teaching and Learning Innovation Center

Associate Dean Dr. Cara Barth-Fagan reported that in March she created a committee to work on the first Strategic Theme, which is to Ensure Exemplary Teaching and Learning. Their FAST Goal is to create a Center for Teaching and Learning Innovation. The team also worked on their mission statement and a vision statement and interviewed other colleges with a similar Centers of Excellence.

The Mission Statement was created by Deaven Kaiser, Danika Doyle, Jamie Privitt, Brandon Henderson and Dr. Barth-Fagan and says: *The State Fair Community College Center for Teaching and Learning Innovation (CTLI) is dedicated to fostering a culture of excellence and innovation in teach and learning. Our mission is to empower educators to enhance student learning outcomes through evidence-based practices, transformative pedagogies, and the integration of emerging technologies.*

They will be providing training sessions and will reach out to new faculty who haven't been in the classroom much. Dr. Barth-Fagan is visiting all the divisions and asking for suggestions on availability for professional development and ideas for what they want to learn.

For the Fall Break, they have created professional development opportunities for that week, which will include some great topics such as neurodiversity, active shooter response, Care Team, etc.

Dr. Bates thanked Cara for her leadership in this.

BOARD APPROVAL BIDS – SEPTEMBER 2024

Mr. Parker moved that the Board of Trustees accept all of the following bids for State Fair Community College purchases/agreements as shown in the Table below. There was a consent motion to approve the five bids. It is further recommended that for each of these approved bids, as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding for each bid is as indicated in the Table. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

QTY	Item Bid	Item Selected	Vendor	Vendor Location	Total Price Bid	Funding Source	# of Bids
1	Lamm House Demo & Infill	Lamm House Demo & Infill	C & E Excavating	Sedalia, MO	\$26,380.00	FY25 M&R Budget	2
1	Residence Hall Roof	Residence Hall Roof East & West	Cachero Roofing	Smithton, MO	\$24,975.00	FY25 M&R Budget	3
2	CNC Lathes	Haas ST-10	Haas Factory Outlet	Olathe, KS	\$155,728.00	Enhancement Grant (75/25)	Sole Source
1	Portable X-Ray Machine Retrofit	Duraline Retrofit for AMX Mobile	AGFA Healthcare	Greenville, SC	\$30,499.99	Enhancement Grant (75/25)	Sole Source
1	Trane DDC Control System	Trane DDC Control System	Trane Technologies	Lenexa, KS	\$35,372.00	FY25 M&R Budget	Sole Source

NEW RESIDENCE HALL CHANGE ORDER REQUESTS

Mr. Parker moved that the Board of Trustees approve all of the Change Order Requests from Professional Contractors & Engineers to the New Residence Hall as shown in the Table below. It was noted that the net results of these change orders will be a reduction of \$18,000 on these three items. Funding for each Change Order Request is Residence Hall Construction Funds. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

Change Order Request	Request Description	Amount of Change Order	Funding Source
11	Switch from copper to pex interior water lines	-\$40,388.00 (Credit)	Residence Hall Construction Funds
15	Site Drainage Issues	9,470.53	Residence Hall Construction Funds
16	Building soffits around structural steel beams	\$12,830.40	Residence Hall Construction Funds

DESE AREA CAREER CENTER CONSTRUCTION GRANT

Mr. Carr moved that the Board of Trustees authorize the President to accept the DESE Area Career Center Construction Grant as described. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

Missouri House Bill 2 in the Missouri FY 2025 DESE budget allocated \$5,500,000 to the Department of Elementary and Secondary Education (DESE) for the design, renovation, construction and improvements of career technical schools, provided that the local matching funds must be provided on a 50/50 state/local basis. State Fair Community College applied for, and has been awarded \$700,000 for the CTC portion of the Center for Advanced Agriculture and Transportation Technology design and construction. Funds must be spent by May 15, 2025.

PROPOSED POLICY CHANGES

It is recommended that the Board of Trustees approve the policy changes as presented.

- Policy 0411 Board Meeting Agenda – Posting of Board agenda change
- Policy 0510 Policy Development, Adoption, Implementation, and Review – changing that new policies will be on the agenda on an as needed basis
- Policy 1333 Use of Alcoholic Beverages on Campus – removed any verbiage referring to Daum Museum
- Policy 1375 Honorary Degrees (New) – Establishes a way to honor people who have supported the college in various ways.
- Policy 1390 Volunteers and Community Advisory Groups – Eliminating this policy
- Policy 1523 Evaluation of the President – Now states that goals will be established by the Board of Trustees

Mr. Parker proposed a substitute to Policy 1523. He suggested that in addition to the 360 evaluation, that a self-evaluation completed by the President be added. This makes it consistent with all the other administrative positions at the college. He also would like to add that the Executive Director of Human Resources facilitate the evaluation process as directed by the Board of Trustees.

- Policy 8200 Appropriate Use – Most changes were updating language and removing some of the items to Regulation.
- Policy 9100 Introduction and Oversight – Previously stated that BOT authorized the Marketing and Communications office; however, Policy 0340 says that the Board gives the President the authorization to do this.

Mr. Parker moved that the Board of Trustees approve Policy 1375 – a new policy for Honorary Degrees. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

Mr. Parker moved that the Board of Trustees approve the deletion of Policy 1390. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

Mr. Parker moved that the Board of Trustees approve revisions to Policy 0411, Policy 0510, Policy 1333, Policy 8200, and Policy 9100 as presented. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

Mr. Parker moved that the Board of Trustees approve the substitute language proposed of Policy 1523 (this new language was presented in writing to the Board); Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

PRESIDENT’S REPORT

- Calendar Review – Dr. Bates highlighted the following calendar items:
 - October 3-6 - *Mousetrap* theatre production
 - October 5 - Mouse Races start at 5:30 p.m.
 - October 7 - Jeff. City Chamber Ribbon Cutting (BOT let us know if you will attend for carpooling purposes);
 - October 8 - Instrumental concert at 7:00 p.m.
 - October 10 - choral concert at 7:00 p.m.
 - October 14-17 - Fall Break (academic revisions allow students to take a week off, but faculty and staff will be engaging in great PD opportunities during this time)
 - October 18 - President’s (Dr. Bates’) Holiday

- Census - Fall 2024 Enrollment

Judi Reine, Institutional Reporting, gave a report on the Fall 2024 semester Census; these are the numbers used in state and federal reports.

Dr. Bates reported on the programs that created the increases in our enrollment. Top programs were Welding, Surgical Tech, and HVAC. Our investments are paying off!

- Strategic Planning Committee - Darci is leading this initiative. Starting with a small time to design the process. Please let Mrs. Wood, if you’re interested in being on this small team.
- Campus Master Plan - Keith has sent out the RFP. If you have suggestions for for Keith, please let him know. BOT members, please let Mrs. Wood know if you are interested in being on the committee.
- Ms. McFail has been elected president of the Council to Advance Two-Year Colleges.
- A Business Appreciation luncheon event was held by athletics, where an artist rendering of the sports complex plan was revealed.
- Dr. Bates announced that consistent with our vision, we were awarded the Sedalia Democrat best large employer (chosen by readers). Honored to be selected. We will receive a banner that we’ll display out front.

FINANCIAL REPORT

- Monthly Financial Report – Mr. Acuff reported that we are right on budget. Local property taxes are lower than budgeted since appraised value came in less than we anticipated. Tuition and expenses are still in line for this point in the year.

SEPTEMBER “BOARD REPORTING” PURCHASES – *Informational Purposes Only*

During the month of August 2024, the following purchases between \$10,000 and \$25,000 were made:

Schillers	Wifi Panel	\$12,095.00
Robinson Outdoor	Outdoor Billboard Advertising	\$14,976.00
Apex Mechanical	HVAC Repairs	\$14,699.00

BOARD DISCUSSION

Board Technology Update – In an effort to become more efficient with the Board Communications by ending wasteful use of paper and making sure the information is secure and abides by MO Sunshine Laws, the Board is looking into the use of computers for the Board members. The Team has made a decision on the hardware that will be used in Board meetings but will be reviewing a couple of software packages as well, which will allow agenda creation, minutes posting, offer a remote attendance feature, archiving, and many other features. Mrs. Wood thanked Mark Haverly for the update.

NEXT MEETING

The next Board of Trustees General Session meeting will be held on Tuesday, October 29, 2024, at 5:30 p.m. in the Hopkins Board Room. This change of date was approved at the April 25, 2024, Board meeting. It is anticipated that there will be a Work Session preceding to tour the new Residence Hall tentatively scheduled for 4:30 p.m.

REQUEST FOR CLOSED SESSION

Mr. Carr moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on September 26, 2024, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Mr. Page seconded the motion; motion carried.

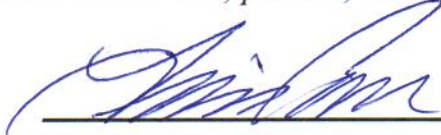
Roll Call: Amie Breshears Y Tim Carr Y Justin Hubbs Y
 Jeff Page Y Richard Parker Y Patricia Wood Y

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

Mission *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

Vision *State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*



Tim Carr, Board Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records
jturley@sfccmo.edu