

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: July 18, 2024
Time: 6:00 P.M.
Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 6:00 p.m.](#)

1. **CALL TO ORDER (Board Pres. Wood)**

2. **APPROVAL OF THE AGENDA**
Motion _____ Second _____

3. **CITIZENS COMMENTS (Recording Secretary Oesterle)**
Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)
Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. **INTRODUCTION OF NEW EMPLOYEES**
Office of the President – Dr. Brent Bates
 - *Allison “Allie” Martin*, Administrative Assistant, Daum Museum

5. **APPROVAL OF MINUTES FOR THE JUNE 27, 2024, BOARD MEETING AS PUBLISHED**
Motion _____ Second _____

6. **WARRANT #12, JUNE 2024 (VP Acuff)**
Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #12, are hereby approved and ratified as the acts of the Board of Trustees.
Motion _____ Second _____

7. INSTITUTIONAL REPORTS

- Student Success/Navigators (Courtney Casey, Jill Steffen, Amber Stephens)
- Radiologic Technology Program (Danielle Beumer)

8. PEAK SPORT AND SPINE ATHLETIC TRAINER CONTRACT (VP Acuff)

It is recommended that the Board of Trustees approve the Sports Medicine Coverage Agreement with Central Missouri Physical Therapy, LLC, d/b/a Peak Sport and Spine (attached herein) of Sedalia, MO. This agreement will provide SFCC with an on-site Certified Athletic Trainer for athletic trainings, practices, regular season home athletic contests, and at-home and away post-season contests. Contract amount is \$40,000 and the contract term is July 1, 2024, to SFCC graduation day in May, 2025. It is further recommended that the President or Vice President of Finance and Administration be authorized to sign the agreement with Peak Sport and Spine. Funding is SFCC athletic operating budget.

Motion_____ Second_____

9. LOAN & LEASE PAYMENT SCHEDULES (VP Acuff)

It is recommended that the Board of Trustees approve all loan and lease payments due in FY2025 be paid as designated.

Heckart Science and Allied Health COP	\$599,400	UMB
TRANE Equipment Lease/Purchase Agreement	\$459,974	Bank of America
Olen Howard Workforce Innovation Center	\$539,745	Cedar Rapids Bank & Trust
Lake Ozarks Campus	\$186,979	Baily & Blum, Inc
Clinton Campus	\$197,828	Golden Valley MH
Science Hall Boonville	\$ 25,400	City of Boonville
Eldon Career Center	\$ 15,000	Eldon School District
Copiers/Print Room	\$ 60,000	Marco

Motion_____ Second_____

10. COMMERCIAL INSURANCE COVERAGES (VP Acuff)

It is recommended that the Board of Trustees approve the commercial insurance renewal (Property and Casualty; Professional Liability) premium payment to Assured Partners of Sedalia, MO., in the amount of \$560,222 for FY2025. This has been accounted for in the FY2025 budget.

Motion_____ Second_____

11. ATHLETIC INSURANCE COVERAGE (VP Acuff)

It is recommended that the Board of Trustees approve the athletic insurance renewal premium payment to Arthur J. Gallagher, First Agency Branch of Kalamazoo, MI., in the amount of \$83,574 for FY2025. This has been accounted for in the FY2025 budget.

Motion_____ Second_____

12. ACCOUNTS RECEIVABLE WRITEOFF (VP Acuff)

It is recommended that the Board of Trustees authorize the Vice President, Finance & Administration to write-off \$519,063.36 as uncollected balances for the fiscal year 2024.

Motion_____ Second_____

13. RESIDENCE HALL CITY OF SEDALIA REQUIRED MODIFICATIONS (VP Acuff)

It is recommended that the Board of Trustees approve the Change Order 06 for the Residence Hall construction in the amount of \$46,594.13 from Professional Contractors and Engineers for required site changes after City of Sedalia and Storm Water Pollution Prevention plans review. Funding is Residence Hall construction funds.

Motion_____ Second_____

14. ADSMITH CONTRACT EXTENSION (VP, Acuff)

It is recommended that the Board of Trustees extend the appointment of ADsmith Marketing & Advertising of Springfield, MO for July and August 2024. Additional extensions for FY2025 will be requested if necessary. The FY2025 budget includes an extension for all of FY2025.

Motion_____ Second_____

15. LOZ CAMPUS INTERIOR PAINTING (VP, Acuff)

It is recommended that the Board of Trustees accept the following bid, as shown in the Table below, for painting the interior of the LOZ campus. Funding is the FY2025 Maintenance & Repair Budget.

Q T Y	Item Bid	Item Selected	Vendor	Vendor Location	Total Price Bid	# of Bids
1	LOZ Interior Painting	LOZ Interior Painting	PJS Enterprises, LLC	Eldon, MO	\$40,000.00	2

Motion_____ Second_____

16. REVISED GREAT WESTERN DINING CASUAL MEAL RATES (VP, Acuff)

It is recommended that the Board of Trustees approve the revised “Casual Meal” rates from Great Western Dining beginning with the Fall 2024 semester as shown below:

- Breakfast: \$7.00
- Lunch: \$8.25
- Dinner \$9.00

There is no impact to the FY2025 budget.

Motion_____ Second_____

17. POLICY REVISIONS RELATED TO FEDERAL TITLE IX RULE CHANGES (Dean Whitehead)

In order for us to stay in compliance with pending Title IX changes, it is recommended that the Board of Trustees approve the policy changes as presented.

Motion_____ Second_____

18. PRESIDENT’S REPORT (Pres. Bates)

- Calendar Review

19. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report
- Quarterly Investment Report

20. JULY “BOARD REPORTING” PURCHASES – *Informational Purposes Only*

During the month of June 2024, the following purchases between \$10,000 and \$25,000 were made:

B&H Photo Video	\$12,783.28	Marketing Video Production Equipment
ADSmith Communications	\$19,700.82	Advertising

21. BOARD DISCUSSION

22. DATE CHANGE FOR NOVEMBER AND DECEMBER 2024 MEETINGS (Pres. Bates)

Due to the November 2024 Board of Trustees meeting falling on a holiday and the December 2024 meeting occurring during the College’s holiday break, it is recommended that the November meeting be held on Thursday, November 21, 2024, and that the December meeting be held on Tuesday, December 17, 2024.

Motion _____ Second _____

23. NEXT MEETING

The next Board of Trustees General Session meeting will be held on Thursday, August 22, 2024, at 5:30 p.m. in the Hopkins Board Room.

24. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on July 18, 2024, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Motion _____ Second _____

Roll Call:

Amie Breshears _____ Tim Carr _____
 Justin Hubbs _____ Jeff Page _____
 Richard Parker _____ Patricia Wood _____

25. GENERAL SESSION MEETING ADJOURNED

Motion _____ Second _____

Mission *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

Vision *State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*