

Work Session: The Board of Trustees will convene in the Hopkins Board Room at 4:45 p.m. for group and individual photos.

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: December 17, 2024
Time: 5:30 p.m.
Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

1. CALL TO ORDER (Board Pres. Wood)

2. APPROVAL OF THE AGENDA

Motion _____ Second _____

3. CITIZENS COMMENTS (Recording Secretary Oesterle)

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. INTRODUCTION OF NEW EMPLOYEES

Office of Technical Programs/Workforce Development – Dean Michael Leonard

- *Clint Sullivan*, Welding Instructor

5. APPROVAL OF MINUTES FOR THE NOVEMBER 21, 2024, BOARD MEETING AS PUBLISHED

Motion _____ Second _____

6. WARRANT #5, NOVEMBER 2024 (VP Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #5, are hereby approved and ratified as the acts of the Board of Trustees.

Motion _____ Second _____

7. INSTITUTIONAL REPORTS

- Vector Training Overview (HR Director S. Simoneaux)

8. AUDITED FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2024 (VP Acuff)

It is recommended that the Board of Trustees accept the audited results of the annual financial report and related information as conducted, prepared and presented by KPM CPAs, PC for the year ended June 30, 2024.

Motion _____ Second _____

9. RENOVATION OF THE TECH II BUILDING CONSTRUCTION BID (VP Acuff)

It is recommended that the Board of Trustees accept the bid from Septagon Construction Company of Sedalia, MO in the amount of \$2,033,435.00 consisting of:

Base Bid:	\$2,025,000.00
<u>Bid Alternate 2</u>	<u>\$ 8,435.00</u>
BID TOTAL	\$2,033,435.00

for renovation of the Tech II Building to house the expanded Dental Hygiene program and the MHPC Occupational Therapy Assistant (OTA) program. It is further recommended that the Board authorize the President and Vice President of Finance & Administration to execute the required contracts with Septagon Construction Company for the timely completion of the Tech II Building renovation. Funding is MoExcels V.

Motion _____ Second _____

10. BOARD APPROVAL BIDS – DECEMBER 2024 (VP Acuff)

It is recommended that the Board of Trustees accept the following bids for State Fair Community College purchases as shown in the Table below. Awarded bids were based on all criteria and specifications in each bid. The awarded bid is the lowest and most responsible bidder meeting the required specifications. Any item in the Table below may be removed and taken up as a separate purchase if so requested by any member of the Board. Otherwise, all bids will be voted on with one (1) motion. It is further recommended that for each of these approved bids, as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding for each bid is as indicated in the Table.

QT Y	Item Bid	Item Selected	Vendor	Vendor Location	Total Price Bid	Funding Source	# of Bids
196	(a) Residence Hall Dorm Room Furniture	196 Beds, Mattresses, Dressers	Commercial Source Industries	Prairie Village, KS	\$189,937.27	Residence Hall Construction Budget	3
13	(b) Roland Pianos	Roland HP702 Upright Digital Piano	Steinway Piano Gallery	Lenexa, KS	\$30,708.90	\$12,000 Stauffacher Endowment \$5,545 Foundation	3

						\$13,164 FY25 Music Operating Budget	
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Motion _____ Second _____

11. PRESIDENT’S REPORT (Pres. Bates)

- Calendar Review
- Strategic Plan Update
- Campus Master Plan Update
- OnBoard

12. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report

13. DECEMBER “BOARD REPORTING” PURCHASES – *Informational Purposes Only*

During the month of November 2024, the following purchases between \$10,000 and \$25,000 were made:

SMC Electric	IEM Tooling Pkg – Enhancement Grant	\$19,130.52
Ebsco	Academic Search Premier DB - Nursing	\$15,544.00

14. BOARD DISCUSSION

- Justin Hubbs – Appointed Member of ACCT Communications and Education Committee

15. NEXT MEETING

The next Board of Trustees General Session meeting will be held on Thursday, January 23, 2025, at 5:30 p.m. in the Hopkins Board Room.

16. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on December 17, 2024, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Motion _____ Second _____

Roll Call:

Amie Breshears _____ Tim Carr _____
 Justin Hubbs _____ Jeff Page _____
 Richard Parker _____ Patricia Wood _____

17. **GENERAL SESSION MEETING ADJOURNED**

Motion _____ Second _____

Custodian of Records: **Mrs. Jo Lynn Turley**
jturley@sfccmo.edu or (660) 596-7222

Mission *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

Vision *State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*