



## January 23, 2025, Board of Trustees Meeting

State Fair Community College  
5:30 p.m.

### Agenda

#### 1. Work Session

The Board of Trustees and Executive Leadership Team will meet at 5:00 p.m. in the Hopkins Board Room for an update on building projects and to get an overview of the new OnBoard Board Management Software

#### 2. Date/Time/Location

The Board of Trustees are meeting on Thursday, January 23, 2025, at 5:30 p.m. in the Hopkins Board Room in a public forum. Anyone wishing to attend the meeting may do so in person, or by viewing the meeting virtually on the State Fair Community College YouTube Channel.

#### 3. Call to Order

Presenter: Patricia Wood

#### 4. Approval of the Agenda

Motion:

Second:

Vote:

#### 5. Citizens Comments

Presenter: Lisa Oesterle

*Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04). Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)*

#### 6. Introduction of New Employees

Dean of Academic Affairs, James Cunningham

- *Renita DeMalade, Mathematics Instructor*

#### 7. Approval of the December 17, 2024, Board Meeting Minutes As Published

Motion:

Second:

Vote:

#### 8. Warrant #6, December 2024

Presenter: Keith Acuff

*Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #6, are hereby approved and ratified as the acts of the Board of Trustees.*

Motion:

Second:

Vote:

## **9. Student Government Report**

### **10. Institutional Reports**

Presenter: Katelyn Milberg

- OTA: Adapted Toy Project

### **11. Program Review - Informational Only**

Presenter: Dr. Michael Murders

*Programs, Disciplines and Services conduct an annual evaluation focused on continuous improvement. Policy 6310 directs the administration to report annually to the Board of Trustees the results of this review.*

### **12. Nursing Education Incentive Program (NEIP) Grant**

Presenter: Keith Acuff

*The SFCC Associate Degree Nursing Program submitted a proposal to the Missouri State Board of Nursing for a one-time maximum request award of \$150,000 from the Nursing Education Incentive Program (NEIP) for the purchase of equipment and supplies for the SFCC Nursing program. The proposal has been accepted and the funds awarded to SFCC. It is therefore recommended that the Board of Trustees accept the NEIP funds of \$150,000 as awarded by the Missouri State Board of Nursing.*

Motion:

Second:

Vote:

### **13. Managed Print Services**

Presenter: Keith Acuff

*It is recommended that the Board of Trustees accept the quote from Marco Technologies LLC to extend their agreement to provide Print Management Services to State Fair Community College. This is a 60-month agreement (State of Missouri CT202797012 NASPO Value Point Contract) with Marco Technologies LLC, to lease copiers/printers for managed copying/printing at State Fair Community College in Sedalia, Boonville, Clinton, Osage Beach & WAFB. The agreement will include the removal of existing copiers (BIZHUB 368E & 458E and 558E) and installation of new Konica Minolta copiers (BIZHUB 361i & 451i) and initial training. The agreement includes a new copier (BIZHUB 361i) installation in the CAATT. The proposed agreement includes the lease price of \$3,687.85 per month and service and supplies of \$743.90 per month for a total monthly spend of \$4,431.75. Current monthly spend is \$4,441.06. It is further recommended that the President or Vice President of Finance and Administration be authorized to sign the agreement with Marco Technologies, LLC. Funding is SFCC annual operating budget.*

Motion:

Second:

Vote:

#### **14. Campus Master Plan**

Presenter: Keith Acuff

*It is recommended that the Board of Trustees hire Hollis & Miller Architects of Kansas City, Mo., for the development of a 10-year Campus Master Plan for State Fair Community College. Terms of the proposed agreement will be distributed prior to the Board meeting. The college received RFQ responses from 11 firms for this project. It is further recommended that the Vice President for Finance and Administration be authorized and directed to sign the Agreement with Hollis & Miller Architects and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding is FY2025 operating budgets.*

Motion:

Second:

Vote:

#### **15. Board Approval Bids - January 2025**

Presenter: Keith Acuff

*It is recommended that the Board of Trustees accept the following bids for State Fair Community College purchases as shown in the Table below. Awarded bids were based on all criteria and specifications in each bid. The awarded bid is the lowest and most responsible bidder meeting the requires specifications. Any item in the Table below may be removed and taken up as a separate purchase if so requested by any member of the Board. Otherwise, all bids will be voted on with one (1) motion. It is further recommended that for each of these approved bids, as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding for each bid is as indicated in the Table.*

- CAATT Office & Classroom Furniture
- Automotive Program Trainer Vehicles
- High Fidelity CAE Lucina Simulator
- CAE Virtual Reality Software

Motion:

Second:

Vote:

#### **16. President's Report**

Presenter: Dr. Brent Bates

- Calendar review
- Missouri Legislative Advocacy Visits - February/March 2025
- Board meeting change of dates for 2025 - October, November, December

#### **17. Financial Report - Informational Only**

Presenter: Keith Acuff

- Monthly Financial Report

- Quarterly Investment Report
- January "Board Reporting" Purchases
  - During the month of December 2024, the following purchases between \$10,000 and \$25,000 were made:*
    - Pummill's Sporting Goods - Athletics - \$11,818.00

## **18. Board Discussion**

- Review Strategic Plan Process
- February 7 - Presentation w/ Dr. Henderson
- ACCT Legislative Summit

## **19. Next Meeting**

*The next Board of Trustees General Session meeting will be held on Thursday, February 27, 2025, at 5:30 p.m. in the Hopkins Board Room.*

## **20. Request for Closed Session**

*It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on January 23, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:*

- Legal actions, causes of action or litigation pursuant to RSMO Sec. 610.210 (1)
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.210 (3)

Motion:

Second:

Roll Call:

- Dr. Amie Breshears:
  
- Tim Carr:
- Justin Hubbs:
- Jeff Page:
- Richard Parker:
- Patricia Wood:

## **21. General Session Meeting Adjourned**

Motion:

Second:

Vote: